

12 JUL 1971

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 9 July 1971

1. Voluntary Investment Plan: There are now approximately [REDACTED] participants in the VIP. Bi-weekly contributions are \$68,500; average contribution is [REDACTED] and the projection for the 28 pay periods is approximately \$1,916,000. It is anticipated that we are very close to a plateau for the initial subscription period as most of the overseas stations have now submitted their applications. We estimate that the program will level off at near the \$2,000,000 projection total. The second fund purchase was made on 9 July, representing both vouchered and confidential fund contributions. A rough estimate of the funds available for investment would be in the vicinity of \$68,000.

2. Blood Donors: Agency employees donated 165 pints of blood on Blood Donor Day, 6 July 1971.

3. Clerical Personnel: Plans were formulated this week for the recruitment of candidates for Experimental Clerical Training Program #3. This program is aimed at identifying, recruiting, and training clerical personnel who, while unable to meet normal clerical employment standards, appear to have potential for training and development. A target of 10 such new employees has been set and preference will be given to those with culturally deprived backgrounds.

4. Pay Raises:

a. A wage schedule for the [REDACTED] was approved to incorporate an Embassy increase of 3.3% for professional employees based on the cost of living increase [REDACTED]

25X1A

b. GP wage schedules were adjusted for stripper positions for the Office of Logistics and NPIC. The increase was \$.66 an hour effective 30 June 1971.

/s/Harry B. Fisher

Harry B. Fisher  
Director of Personnel

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